

**DOWNE TOWNSHIP BOARD OF EDUCATION  
REMOTE WORK SESSION &  
REGULAR BOARD OF EDUCATION MEETING – 6:30 P.M.  
NOVEMBER 17, 2020  
DOWNE TOWNSHIP ELEMENTARY SCHOOL**



- I. CALL TO ORDER (Board President)**
- II. ROLL CALL (Board Secretary)**
- III. NEW JERSEY OPEN PUBLIC MEETING LAW** - The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the "The South Jersey Times," "The Press of Atlantic City," and at the Elementary School, Newport, NJ.
- IV. PLEDGE OF ALLEGIANCE**
- V. WORK SESSION - COMMITTEE REPORTS**
- VI. COMMENCEMENT OF REGULAR MEETING**
- VII. APPROVAL OF MINUTES:**  
Work Session and Regular Meeting Minutes of October 20, 2020
- VIII. LETTERS OF CORRESPONDENCE**
- IX. FINANCIAL REPORTS**
- X. PUBLIC PARTICIPATION**
- XI. OLD BUSINESS**
- XII. SCHOOL BUSINESS ADMINISTRATOR'S ACTION ITEMS**

**ESEA FY-2020 Final Report**

Approve the ESEA FY-2020 Final Report and the carryover monies from ESEA FY-2020.

	<u>Title IA</u>	<u>Title IIA</u>	<u>Title IV</u>
Allocation FY-2021	\$67,493	\$ 5,179	\$10,000
Carryover FY-2020		<u>4,641</u>	
Total Allocation FY 2021	\$67,493	\$9,820	\$10,000

**2. School Bus Emergency Evacuation Drills**

Acknowledge the following School Bus Emergency Evacuation Drill was performed.

<u>Date of Drill</u>	<u>Time</u>	<u>Location of Drill</u>	<u>Route Numbers</u>	<u>Name of Staff Conducting Drill</u>
10/27/20	8:50 a.m.	Downe Elementary Front of School Bldg.	DT#1, 2, 3, 3a (Sheppard) DT#8 (Downe)	Sherri Miller and Wallace Maines
10/30/20	8:50 a.m.	Downe Elementary Front of School Bldg.	DT#1, 3, 3a (Sheppard) DT#8 (Downe)	Sherri Miller and Wallace Maines
11/19/20	8:50 a.m.	Downe Elementary Front of School Bldg.	DT# 2 (Sheppard)	Sherri Miller and Wallace Maines

**XIII. SUPERINTENDENT'S ACTION ITEMS****1. HIB (Harassment, Intimidation & Bullying)**

Affirm the action taken and approve the October 2020 HIB Report and review the November 2020 HIB Report.

**2. School Self-Assessment for Determining Grades**

In accordance the Anti-Bullying Bill of Rights Act (P.L. 2010,c.122), a public hearing will be specifically conducted to fulfill the district's legal obligation for the Superintendent to report the results of district's 2019-2020 School Self-Assessment for Determining Grades and to obtain public comment, if any. After the public comment opportunity, it is recommended that the Board of Education approve the Superintendent to formally submit the ratings to the NJDOE.

**3. Memorandum of Agreement between Downe Township Board of Education and DTEA CARES**

Approve the Memorandum of Agreement between the negotiation teams of the Downe Township Board of Education and the Downe Township EA/CARE effective July 1, 2020 – June 30, 2021 which reflects an increase of 3% for a one year agreement including retroactive pay from July 1, 2020 forward.

**4. Salary Guides/Increments between the DTEA/CARES and the Board of Education**

Approve the salary guides/increments between DTEA/CARES and the Board of Education:  
2020-2021 3% inclusive

**5. Salary Guides/Increments between the Board of Education and Head Custodian/Maintenance Supervisor**

Approve the salary guides/increments between the Head Custodian/Maintenance Supervisor and the Board of Education:  
2020-2021 3% inclusive

**6. Salary Guides/Increments between the Board of Education and the Administrative Confidential Secretary**

Approve the salary guides/increments between the Administrative/Confidential Secretary and the Board of Education:  
2020-2021 3% inclusive

**7. Salary Guides/Increments between the Board of Education and Supervisor of Curriculum and Instruction**

Approve the salary guides/increments between the Supervisor of Curriculum and Instruction and the Board of Education:  
2020-2021 3% inclusive

**8. Administrative Confidential Secretary Addition to Job Description**

Approve the Administrative Confidential Secretary Job Description revision to include the duties of the substitute caller.

**9. Appointment of Substitutes**

With the recommendation of the Superintendent, approve the following substitute:

Patricia Leason	Substitute Aide, Cafeteria, Custodian
Dorothy Williams	Substitute Aide

**10. ESEA Salaries**

Approve the following breakdown of the ESEA salaries for the 2020-2021 school year:

	TOTAL SALARY	ALLOCATION %	ESEA-TITLE I ALLOCATION	BASIC SKILLS ALLOCATION
<u>TEACHER</u> G. D'Emilio	\$78,763	61%	\$48,150	\$30,613

**11. Reorganization and Regular January Board Meeting**

Approve holding the Reorganization & Regular January meeting on Tuesday, January 5, 2021 at 6:30 P.M.

**12. District Goals and Objectives**

Approve the attached District Goals and Objectives with Action Plan for the 2020-2022 school years.

**13. Board Goals and Objectives**

Approve the attached Board Goals and Objectives with Action Plan for the 2020-2021 school year.

**14. Nursing Service Plan 2020-2021**

Approve the Nursing Service Plan for the 2020-2021 school year.

**15. Bridgeton High School Tuition Contracts**

Approve the following tuition contracts with Bridgeton High School for high school students sent for the 2020-2021 school year. Adjusted tuition for Regular Education Students will total \$29,734 due to adjustments in 2018-2019 billing.

<u>Students</u>	<u>Cost per Pupil</u>
(2) Regular Education Students	\$14,120
(1) Special Education Student – LLD	\$21,548
(1) Special Education Student – LLD	\$18,424

**16. Cumberland County Technical Education Center Tuition Contracts**

Approve the following tuition contracts with the Cumberland County Technical Education Center for the following students sent for the 2020-2021 school year.

<u>Students</u>	<u>Cost per Pupil</u>
(14) Regular Education Students	\$6,282
(1) Full-time Special Education Student	\$7,219
(1) Full-time STRIVE Student	\$15,000

**17. Facilities Request/Fund Raisers**

Approve the following additions to the facilities requests/fund raisers calendar for the 2020-2021 school year:

<u>Organization</u>	<u>Activity/Fund Raiser</u>	<u>Date/Time</u>
a. PTO	Pie Sale Fundraiser	10/26-11/24

**18. Other District Reports**

- a. Nurse's Report
- b. Enrollment
- c. Security/Safety Drills
  - (1) Fire Drill 10/27/2020, 10/29/2020
  - (2) Back of the Building Evacuation 10/26/2020, 10/28/2020
  - (3) Communication Drill 9/14/2020

**XIV. NEW BUSINESS****XV. PUBLIC PARTICIPATION****XVI. ADJOURNMENT**