

**DOWNE TOWNSHIP BOARD OF EDUCATION
REMOTE WORK SESSION MEETING &
REGULAR BOARD OF EDUCATION MEETING – 6:30 P.M.
SEPTEMBER 15, 2020
DOWNE TOWNSHIP ELEMENTARY SCHOOL**



I. CALL TO ORDER (Board President)

II. ROLL CALL (Board Secretary)

III. NEW JERSEY OPEN PUBLIC MEETING LAW - The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the “The South Jersey Times,” “The Press of Atlantic City,” and at the Elementary School, Newport, NJ.

IV. PLEDGE OF ALLEGIANCE

IV. WORK SESSION - COMMITTEE REPORTS

VI. COMMENCEMENT OF REGULAR MEETING

VII. APPROVAL OF MINUTES:

Work Session and Regular Meeting Minutes of August 18, 2020

VIII. LETTERS OF CORRESPONDENCE

IX. FINANCIAL REPORTS

X. PUBLIC PARTICIPATION

XI. OLD BUSINESS

XII. SCHOOL BUSINESS ADMINISTRATOR’S ACTION ITEMS

1. Joint Purchasing Agreement with the Millville Board of Education

Approve the Joint Purchasing Agreement for Custodial, Medical, Copier Paper, and Miscellaneous Supplies with the Millville Board of Education for the 2020-2021 school year.

2. Regular Transportation Contracts 2020-2021

Approve the Student Transportation Contract Renewal with Sheppard Bus Services for the 2020-2021 school year as follows:

<u>Route #</u>	<u>Destination</u>	<u>2019-2020 Per Diem</u>	<u>NJSA Extension</u>	<u>2020-2021 Per Diem</u>	<u>2020-2021 Yearly Cost</u>
DT#1	Downe Elementary	\$174.06	\$2.96	\$177.02	\$ 31,863.60
DT#2	Downe Elementary	\$174.06	\$2.96	\$177.02	\$ 31,863.60
DT#3	Downe Elementary	\$174.06	\$2.96	\$177.02	\$ 31,863.60
DT#3A	Downe Elementary	\$174.06	\$2.96	\$177.02	<u>\$ 31,863.60</u>
					\$127,454.40

XIII. SUPERINTENDENT'S ACTION ITEMS**1. Board Vacancy**

Approve the Board Secretary to advertise to fill the board vacancy due to the passing of Darla Saulin.

2. School Violence Awareness Week (NJSA 18A:36-5.1 and NJAC 6A:16-5.2) and Week of Respect (Anti-Bullying Bills of Rights Act P.L. 2010, c.122)

Designate October – “Safety Month” to include the week of October 5-9, 2020 as the district’s School Week of Respect and the week of October 19-23, 2020 as the district’s School Violence Awareness Week.

3. Appointment of Substitute

With the recommendation of the Superintendent, approve the following substitutes:

April Moore	Substitute Aide and Substitute Van Aide
Eric deJong	Substitute Teacher

4. Special Education Out-of-District Placement 2020-2021

Approve the following out-of-district placement at the Creative Achievement Academy, LLC for the 2020-2021 school year:

<u>#Students</u>	<u>Regular School Year</u>
1	\$51,458.40

5. Special Education Out-of-District Placement 2020-2021

Approve the following out-of-district placements at Salem County Special Services School District for the 2020-2021 school year:

<u># Students</u>	<u>Regular School Year</u>	<u>Program</u>	<u>Site</u>	<u>Itinerant Services</u>
1	\$45,176	Autism	Cumberland Campus	According to IEP
1	\$45,176	Autism	Upper Pittsgrove	According to IEP

6. Itinerant/Shared Services Agreement with Salem County Special Services School District

Approve the Itinerant/Shared Services Agreement with the Salem County Special Services School District effective July 1, 2020-June 30, 2021.

7. Safety and Health Operational Plans

Approve the following updated district safety and health operational plans:

- School Safety & Security Plan
- School Integrated Pest Management Plan
- Written Hazard Communication Program
- Foodservice Biosecurity Management Plan
- HACCP-Based Standard Operating Procedures
- Emergency Office Management Plan
- Exposure Control Plan
- Downe Indoor Air Quality

8. District Professional Development Plan and Mentoring Plan

Approve the district’s Professional Development Plan and Mentoring Plan for the 2020-2021 school year and to submit the Statement of Assurances to the Department of Education.

9. Policy – Second Reading

Adopt as a second reading the following policies:

<u>New Adoptions</u>	
2111.6	Reopening School Following a Pandemic
2111.65	Contact Tracing & Screening – Pandemic
6173.1	Remote Learning

10. Professional Day Requests

Approve the Professional Day Requests as attached.

XV. NEW BUSINESS

XVI. PUBLIC PARTICIPATION

XVII. ADJOURNMENT