

The regular meeting of the Board of Education of Downe Township School District, County of Cumberland, New Jersey, was held at 6:30 p.m. on Tuesday, April 16, 2024, at the Downe Township Elementary School.

Members Present: Mr. Casper, Mr. Daly, Mr. Myers, Mr. Pignatelli, Mrs. Stratton
 Members Absent: Mrs. Blizzard, Mr. Chaplin, Mr. Coleman
 Also Present: Mrs. Lisa DiNovi, Business Administrator/Board Secretary, Mrs. Miller, Principal/Superintendent, staff, and community

The Board President led the group in the pledge to the flag and called the meeting to order at 6:30 p.m.

PLEDGE

The New Jersey Open Public Meetings Statement was read by the Board Secretary. Notice of the meeting was published in the official Board of Education newspapers, the *South Jersey Times*, *The Press of Atlantic City*, and posted at the Downe Township Elementary School.

CALL TO ORDER

PRESENTATIONS

None

PUBLIC COMMENT

None

CORRESPONDENCE

MINUTES

Moved by Mr. Daly and seconded by Mr. Pignatelli that the Board of Education approve the regular session and the executive session minutes of the March 19, 2024, meeting of the Downe Township Board of Education.

MINUTES

Ayes: (4) Mr. Casper, Mr. Daly, Mr. Pignatelli, Mrs. Stratton

Noes: (0)

Abstain: (1) Mr. Myers

Motion carried.

BUDGET/FINANCE

Moved by Mr. Pignatelli and seconded by Mrs. Stratton that the Board of Education approve the additional bills paid in March 2024, and the bills presented in April 2024. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2023-2024 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. (See pages 6605-6607)

Ayes: (5) Mr. Casper, Mr. Daly, Mr. Myers, Mr. Pignatelli, Mrs. Stratton

Noes: (0)

Abstain (0)

Motion carried.

Moved by Mr. Pignatelli and seconded by Mr. Myers that the Board of Education approve the Agreement between the Downe Township Board of Education and Cape May Special Services School District for the 2024-2025 ESY Program in the amount of \$3,350 for each student who attends beginning July 1, 2024, and ending August 1, 2024. In addition, the cost of each One-To-One Aide, if needed, is \$2,950. (See page 6608)
 Unanimously approved.

CMSSSD
24-25 ESY

Moved by Mr. Myers and seconded by Mr. Daly that the Board of Education approve the Agreement between the Downe Township Board of Education and Cape May Special Services School District and Cape May Technical High School for One-To-One Aide for the 2024-2025 SY in the amount of \$ 29,500 per student. (See pages 6608-6609)
 Unanimously approved.

CMSSSD
ONE-TO-ONE
AIDE 24-25 SY

CMSSSD AUTISM
TUITION CONTRACT
24-25 SY

Moved by Mr. Pignatelli and seconded by Mr. Myers that the Board of Education approve the Agreement between the Downe Township Board of Education and Cape May Special Services School District and Cape May Technical High School for Autism Tuition for the 2024-2025 SY in the amount of \$ 44,500 per student. *(See page 6610)*
Unanimously approved.

CMSSSD ERI
TUITION CONTRACT
24-25 SY

Moved by Mr. Pignatelli and seconded by Mr. Myers that the Board of Education approve the Agreement between the Downe Township Board of Education and Cape May Special Services School District and Cape May Technical High School for Emotional Regulation Impairment Tuition for the 2024-2025 SY in the amount of \$ 44,350 per student. *(See page 6610)*
Unanimously approved.

CMSSSD MD
TUITION CONTRACT
24-25 SY

Moved by Mr. Pignatelli and seconded by Mr. Myers that the Board of Education approve the Agreement between the Downe Township Board of Education and Cape May Special Services School District and Cape May Technical High School for Multiple Disabilities Tuition for the 2024-2025 SY in the amount of \$ 37,350 per student. *(See page 6611)*
Unanimously approved.

LAWRENCE
BUSINESS SERVICES
AGREEMENT
24-25 SY

Moved by Mr. Myers and seconded by Mr. Daly that the Board of Education approve the Business Services Agreement between the Lawrence Township Board of Education and the Downe Township Board of Education, effective July 1, 2024 through June 30, 2025, in the amount of \$78,795. *(See pages 6611-6613)*
Unanimously approved.

LAWRENCE CST
AGREEMENT
24-25 SY

Moved by Mr. Daly and seconded by Mr. Pignatelli that the Board of Education approve the Memorandum of Understanding for Child Study Team Services between the Lawrence Township Board of Education and the Downe Township Board of Education, effective July 1, 2024 through June 30, 2025, in the amount of \$111,842. *(See page 6613)*
Unanimously approved.

LAWRENCE TECH
AGREEMENT
24-25 SY

Moved by Mr. Daly and seconded by Mr. Myers that the Board of Education approve the Computer Services Agreement between the Lawrence Township Board of Education and the Downe Township Board of Education, effective July 1, 2024 through June 30, 2025 in the amount of \$8,000. *(See page 6614)*
Unanimously approved.

LAWRENCE
ITINERANT
SERVICES
AGREEMENT
24-25 ESY

Moved by Mr. Pignatelli and seconded by Mr. Myers that the Board of Education approve the Itinerant Shared Services Agreement – Summer 2024 between the Lawrence Township Board of Education and the Downe Township Board of Education, effective July 1, 2024 through August 30, 2024. Services will be provided on an as needed basis and billed as utilized. *(See page 6614)*
Unanimously approved.

BOARD SECRETARY REPORT

Moved by Mr. Myers and seconded by Mr. Daly that the Board of Education:

- Budget Summary
The Budget Summary for the month of April was presented for review. *(See pages 6615-6622)*
- Revenue Summary
Revenue Summaries for the months of February 2024 and March 2024 were presented for approval. The Board Secretary, in accordance with N.J.A.C. 6A23-2.12(c)2, certifies that there were no changes in anticipated revenue amounts or revenue sources. *(See pages 6623-6630)*

- **Transfers of Funds**
Approve the Transfer Status Report through March 2024, and the transfers of funds for the months of February 2024 and March 2024. *(See pages 6631-6633)*
- **Treasurer's Report**
In accordance with 18A:22-8.1 and 18A:22-8.2, the preliminary Report of the Treasurer of School Funds for the 2023-2024 school year is in agreement with the February 2024 and March 2024 Report of the Board Secretary, pending audit adjustments. *(See pages 6634-6680)*

Unanimously approved.

CURRICULUM

None

POLICY

None

PERSONNEL

None

BUILDING & GROUNDS / TRANSPORTATION

CALENDAR ITEMS

Moved by Mr. Daly and seconded by Mr. Myers that the Board of Education approve the following additions to the facilities request/ fundraiser calendar for the 2023-2024 school year: *(See pages 6681-6684)*

<u>Organization</u>	<u>Activity/Fund Raiser</u>	<u>Date/Time</u>
Kids' Center	COLT Connection Health Walk	5/4/2024
Kids' Center	8 th Grade Picnic/Barbeque	6/6/2024
Kids' Center	Family Cape May Zoo Trip	6/19/2024
Kids' Center	Summer Trip to Phillies Game	6/28/2024
Kids' Center	Georgetown Pool Trip	7/17/2024
Kids' Center	Skate 2000 Trip	7/24/2024
Kids' Center	Family Swim Night	7/31/2024

Unanimously approved.

EXECUTIVE SESSION

EXECUTIVE SESSION

Moved by Mr. Myers and seconded by Mr. Daly that the Board of Education to adjourn, by Resolution, into Closed Session, from which the general public will be excluded, to discuss student placement, personnel, litigation, negotiations, or student matters appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. (7:01 p.m.)

Unanimously approved.

Items discussed in Executive Session:

- **HIB**

Moved by Mr. Myers and seconded by Mrs. Stratton that the Board of Education adjourn from Executive Session. (7:04 p.m.)

Ayes: (5) Mr. Casper, Mr. Daly, Mr. Myers, Mr. Pignatelli, Mrs. Stratton

Noes: (0)

Abstain: (0)

Motion carried.

SUPERINTENDENT REPORT

OLD BUSINESS

BOARD OF EDUCATION BUSINESS

Old Business

NEW BUSINESS

HIB

- HVAC update
- Armed Security Guard
- Pool for Afterglow
- Spring Fundraiser - ~ \$399 used for field trips
- Checklist for the windows

New Business

FIELD TRIP
DONATION

HIB Report

Moved by Mr. Myers and seconded by Mr. Daly that the Board of Education affirm the action taken and approve the March 2024 HIB report and review the April 2024 HIB Report. *(See pages 6684-6685)*

Unanimously approved.

SECURITY/SAFETY
DRILLS

Moved by Mr. Pignatelli and seconded by Mrs. Stratton that the Board of Education accept the donation towards field trips for the 2023-2024 school year as given by STS Sheetmetal, Inc. in the amount of \$3,800. *(See page 6685)*

Ayes: (4) Mr. Casper, Mr. Myers, Mr. Pignatelli, Mrs. Stratton

Noes: (0)

Abstain: (1) Mr. Daly

Motion carried.

OTHER DISTRICT REPORTS

ADJOURN

Moved by Mr. Myers and seconded by Mr. Daly that the Board of Education approve the Security/Safety Drills *(See page 6686)*

- Inside Lockdown: 3/20/2024

Unanimously approved.

PUBLIC PARTICIPATION

Moved by Mr. Pignatelli and seconded by Mrs. Stratton that the Board of Education meeting be adjourned 7:45 p.m.)

Unanimously approved.